

Navigation Redesign

Corporate

Start

- Add Project
- Select Project
- Timecard Management
- Resource Management
- Scheduling
- Administration

Corporate

- Corporate Cost Summary
- Overview
- Summary
- Corporate Calendar
- Milestones
- Contacts

Construction Docs

- Field Notes
- Daily Reports
- Requests For Information
- Submittals
- Meeting Minutes
- Drawing Sets

Job Cost Docs

- Change Order Requests
- Purchase Orders
- Pay Applications

Files(*will take to company files*)

Time

Start

- Add Project
- Select Project
- Corporate Management
- Resource Management
- Scheduling
- Administration

Time

- Timesheet Log
- Enter Time
- Export Payroll Data
- Time Settings

Reports

- Hours Breakdown
- Labor Percent Complete
- Audit Labor Hours
- Weekly Timesheets (Total)
- Weekly Timesheets (by Project)
- Employee Timecards

Select Project Page

Start

- Add Project
- Select Project
- Timecard Management
- Corporate Management
- Resource Management
- Scheduling
- Administration

Project Management

Start

- Add Project
- Select Project
- Corporate Management
- Timecard Management
- Resource Management
- Scheduling
- Administration

Project

- Summary
- Calendar
- Configure Project
- Project Inbox
- Milestones
- Contacts
- Issues

Construction Docs

- Field Notes
- Daily Reports
- Requests For Information
- Submittals
- Meeting Minutes
- Equipment Rental
- Correspondence Log
- Drawing Sets

Job Cost Docs

- Change Order Requests
- Purchas Orders
- Subcontracts
- Subcontract Change Orders
- Pay Applications

Files *(move this over here from top)*

- Project Files
- Company Files

All pages

Profile Flyout

- Audit Log
- Request Assistance
- Edit Profile *(go here to also change password/pin) (Current Change Password)*
- Product Suggestions *(Current Enhancements)*
- Logout

Notifications

- Unresolved Emails
- Reminders

Help

- Online help *(Question mark on the top right part of navigation)*
- Online chat *(Same blue chat icon on the bottom right of the page, note that this does not exist in corporate management page)*

Reports & Graph*(takes you to a new page)*

Labor Reports

- Labor Productivity *(Old Name = Percent Of Efficiency)*
- Labor Unit Productivity *(Old Name = Cost Code Summary)*
- Labor Summary
- Hours Lost Summary
- Budgeted hours *(Old Name = As planned hours)*

Job Cost Reports

- Cost to Complete
- Cost Details *(Old Name = Cost Summary)*
- Change Order Status

Equipment and Material Reports

- Material Item Summary
- Equipment log
- Equipment Usage Summary

Graphs

- Budgeted Hours By Cost Code
- Budgeted Hours By Week
- Labor Hours By Cost Code
- Labor Hours by Month
- Labor Hours By Work Type
- Labor Hours By Labor Class

Drawings*(if using either below)*

- PlanGrid
- BIM 360 Docs